Guidance for Returning to Fieldwork During Covid-19 for Contractors (programs Lead, Minor Home Repair and Weatherization)

This guidance will remain in effect until further notice. Categories of contractors covered: General contractors, Shell Workers, Mechanical Contractors, Lead Abatement Contractors, Painters, Plumbers, and Electricians. Please adhere to all guidance below as well as any addition guidance in executive order 2020-77 or any that supersedes it, and OSHA guidance. This guidance is a minimum and if your organization would like to add onto this guidance, it is allowed, but you must perform these basic tasks.

Before entering a home-

* All contractors must monitor their staff’s temperature before job can begin.
* All contractors must ask their staff the following question before work begins on home, must ask daily.
  + *1. Is there any reason you have been instructed to self-quarantine or isolate? If yes, why?*
  + *2. Have you had contact with any Persons Under Investigation (PUIs) for COVID-19 within the last 14 days, OR with anyone with known COVID-19?; and*
  + *3. Do you have any symptoms of a respiratory infection (e.g., cough, sore throat, fever, or shortness of breath, loss of taste or smell)?*
* A log must be used to document who was on the job site, that their temperature was taken and the screening questions were asked. Each person who was inspected should receive a sticker to demonstrate compliance with screenings.
  + Logs need to be kept for 3 years in job file
* Do not conduct onsite activity if you feel ill or have symptoms of respiratory illness (i.e., sore throat, fever, coughing, shortness of breath).
* When possible, conduct communication with the public via telephone.
* Please make contact with the client each day before work begins and ask the following questions of all members in the household.
  + *1. Is there any reason you have been instructed to self-quarantine or isolate? If yes, why?*
  + *2. Have you had contact with any Persons Under Investigation (PUIs) for COVID-19 within the last 14 days, OR with anyone with known COVID-19?; and*
  + *3. Do you have any symptoms of a respiratory infection (e.g., cough, sore throat, fever, or shortness of breath, loss of taste or smell)?*
* If the client answers yes to any of the previous questions, work cannot be performed and you must contact Community Action as soon as possible. If the client answers yes to any of the previous questions also document in job file? “client answered yes to the COVID questionnaire” and date.
* If the answer is “No” to all screening questions, ask the client if they feel comfortable having you conduct your visit
* If you or the client feel in any way unsafe about you entering any location, DO NOT ENTER.
* Make sure all staff have PPE and is wearing it at all times while on the job, as defined in the Conducting Work section in this plan
* Create dedicated site entry point (s) and conduct a daily entry screening protocol for workers, contractors, suppliers, and any other individuals entering a worksite.

When Conducting Work

* Please designate one employee to be a site-specific supervisor to monitor all of COVID-19 control strategies listed below as well as complete the daily log screenings.
* Restrict unnecessary movement between project sites.
* Limit visitors to the job site to only those necessary for the work.
* Practice safe social distancing practices (at least 6 feet) with co-workers, customers, suppliers, and any other interaction.
* Wear a mask and gloves for all onsite activities.
* Wear disposable gloves and booties onsite when occupants are present. Dispose of these items after use in a designated waste receptacle.
  + Please let Community Action know if you are having trouble locating PPE
* Refrain from touching your face.
* Ensure equipment is cleaned thoroughly before and after each use
  + Limit sharing equipment as much as possible
* (Weatherization Only) Please refer to the best practice guide for Blower Door operations.
* Clean surfaces that you plan to touch or have touched with a disinfecting wipe or spray.
  + Work areas should be sanitized upon arrival, throughout the workday, and immediately before departure each day.
* Wash hands for at least 20 seconds with soap and warm water before and after entering the worksite.
  + If this is not feasible, use hand sanitizer containing at least 60% alcohol.
* Avoid handshakes and other welcome and goodbye behavior which requires person to person contact.
* Cough or sneeze into a tissue or your upper sleeve.
* Please limit the amount of people traveling in the same vehicle. If individuals must travel in the same vehicle, make sure you roll down windows for ventilation and disinfect the vehicle daily.
* Immediately report back to Community Action if you feel there has been an exposure.

Community Action will be checking in on job sites frequently to make sure all rules are being followed.

If you have any further question please contact

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